

BOROUGH OF LAKEHURST
REMINDER: REDEVELOPMENT MEETING BEGINNING
AT 7:00 P.M.

REDEVELOPMENT AGENCY
JUNE 7, 2018
TENTATIVE AGENDA

1. Approval of Minutes of May 3, 2018 meeting
2. Any other business
3. Adjournment

WORK SESSION/REGULAR MEETING
JUNE 7, 2018
TENTATIVE AGENDA

1. Approval of Minutes of May 17, 2018 Regular Meeting
2. Payment of Bills
3. Resolution appointing Julia Kazdoba as lifeguard
4. Resolution appointing Emily Lynch as lifeguard
5. Resolution renewing liquor license for VFW Post 10061
6. Resolution renewing liquor license for Carlo & Sons, LLC
7. Resolution regarding raffle license for Fleet Reserve Association
8. Resolution regarding membership in Lakehurst First Aid Squad for Sergio Sosa
9. Resolution regarding waiver for fire department membership for Edward Seaman
10. Introduction and first reading of Ordinance #18-09 entitled: "AN ORDINANCE OF THE BOROUGH OF LAKEHURST AMENDING CHAPTER XXV, OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY ENTITLED LAND DEVELOPMENT"
11. Introduction and first reading of Ordinance #18-06 entitled: "AN ORDINANCE OF THE BOROUGH OF LAKEHURST AMENDING CHAPTER II OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, ENTITLED "LAKEHURST FIRE DEPARTMENT"
12. Introduction and First Reading of Ordinance #18-07 entitled: "AN ORDINANCE

OF THE BOROUGH OF LAKEHURST AMENDING CHAPTER II OF THE
REVISED GENERAL ORDINANCES OF THE BOROUGH OF LAKEHURST,
COUNTY OF OCEAN, STATE OF NEW JERSEY, ENTITLED "LAKEHURST
FIRST AID SQUAD"

13. Second reading and public hearing of Ordinance #18-08 entitled: "AN
ORDINANCE AUTHORIZING A SPECIAL EMERGENCY APPROPRIATION
OF \$12,500 FOR THE PREPARATION OF A MASTER PLAN, AND
AMENDMENTS RELATING THERETO"
14. Executive/Closed Session to discuss personnel matters/contract negotiations

Bernadette Dugan, RMC
Municipal Clerk

The Mayor and Council reserve the right to add or delete items from the agenda.

**RESOLUTION
JUNE 7, 2018**

WHEREAS, the governing body of the Borough of Lakehurst, in the County of Ocean and State of New Jersey has carefully examined all vouchers presented to the Borough Clerk for payment of claims; finding all to be accurate and legitimate;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the bills list as presented in the amount of \$53,056.56 is hereby approved.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of June 7, 2018.

**Bernadette Dugan, RMC
Municipal Clerk**

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
18-00364	05/09/18	R0040 THE RODGERS GROUP, LLC									
		1 NJSACOP ACCREDITATION	3,325.00	8-01-25-127-295	B	Police - Accreditation	R	05/09/18	06/01/18		4533
18-00368	05/10/18	A0070 ALLCOMM TECHNOLOGIES INC									
		1 MOTOROLA MAINTENANCE AGREEMENT	95.00	8-01-25-127-244	B	EQUIPMENT - MAINTENANCE/REPAIR	R	05/10/18	06/01/18		21784
18-00369	05/11/18	R0011 RUBBERCYCLE									
		1 CAR TIRE RECYCLING	124.00	8-01-26-153-250	B	RECYCLING TAX	R	05/11/18	06/01/18		
		2 TRUCK TIRE RECYCLING	39.00	8-01-26-153-250	B	RECYCLING TAX	R	05/11/18	06/01/18		
		3 ADDITIONAL TIRES	204.00	8-01-26-153-250	B	RECYCLING TAX	R	05/15/18	06/01/18		
			367.00								
18-00401	05/14/18	C0089 CARL'S FENCING									
		1 100 FT 2" 9 GAUGE 4' GREEN	183.00	8-01-26-113-262	B	MINOR TOOLS & EQUIPMENT	R	05/14/18	06/01/18		
		2 9 GAUGE SHORT FENCE TIE BAG	7.42	8-01-26-113-262	B	MINOR TOOLS & EQUIPMENT	R	05/14/18	06/01/18		
		3 2" POST CAP ALUMINUM	1.30	8-01-26-113-262	B	MINOR TOOLS & EQUIPMENT	R	05/14/18	06/01/18		
		4 1 3/8" RAIL END ALUMINUM	0.99	8-01-26-113-262	B	MINOR TOOLS & EQUIPMENT	R	05/14/18	06/01/18		
			192.71								
18-00407	05/17/18	H0626 HENDERSON LABS, J.R. INC.									
		1 LAB TESTS MAY 2018	120.00	8-09-00-101-222	B	CONTRACTUAL SERVICES	R	05/17/18	06/01/18		52962
18-00409	05/17/18	P0032 THE PARTS SHACK, LLC									
		1 4 WIRE 2' TRAILER EXT	16.59	8-01-26-147-256	B	PUBLIC WKS VEHICLE MAINT/REP	R	05/17/18	06/01/18		248537
18-00411	05/17/18	C0076 CLEARY, GIACOBBE, ALFIERI &									
		1 LABOR ATTORNEY FEES 4/18	750.00	8-01-20-109-231	B	LEGAL SERVICES	R	05/17/18	06/01/18		59766
18-00416	05/21/18	C0601 CEDAR POST FARM MARKET									
		1 BARBERRY	114.00	8-01-26-113-269	B	GROUNDS - SHURBS, TREES, PLANTS	R	05/21/18	06/01/18		
		2 VINCA FLATS	60.00	8-01-26-113-269	B	GROUNDS - SHURBS, TREES, PLANTS	R	05/21/18	06/01/18		
			174.00								
18-00417	05/23/18	A0073 ASCAP									
		1 ANNUAL LICENSING AGREEMENT	350.92	8-01-28-141-299	B	MISCELLANEOUS	R	05/23/18	06/01/18		500579169
18-00420	05/23/18	C0046 COLONIAL BOUQUET									
		1 WREATH FOR MEMORIAL DAY - BORO	100.00	8-01-30-143-236	B	Public Events - Miscellaneous	R	05/23/18	06/01/18		

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Borough of Lakehurst
Bill List By P.O. Number

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PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
18-00420	05/23/18	C0046 COLONIAL BOUQUET				Continued					
		2 WREATH FOR MEMORIAL DAY - PD	<u>100.00</u>	8-01-25-127-299	B MISCELLANEOUS		R	05/23/18	06/01/18		
			200.00								
18-00424	05/25/18	S0028 STATE TOXICOLOGY LABORATORY									
		1 LAW ENFORCEMENT DRUG TESTING	135.00	8-01-25-127-299	B MISCELLANEOUS		R	05/25/18	06/01/18		
18-00425	05/29/18	NJ105 NJ DEPT. OF LABOR AND									
		1 UNEMPLOYMENT CHARGES 1ST Q 18	1,668.45	8-01-23-179-296	B UNEMPLOYMENT		R	05/29/18	06/01/18		
18-00430	06/01/18	N0380 NJ STATE LEAGUE OF MUNICIPALIT									
		1 2018 LEAGUE MAGAZINE SUBSCRIP	350.00	8-01-20-104-283	B BOOKS & PUBLICATIONS		R	06/01/18	06/01/18		8962
18-00431	06/01/18	T0163 TOMS RIVER CAR WASH									
		1 PD CAR WASHES 3-4/2018	30.00	8-01-25-127-299	B MISCELLANEOUS		R	06/01/18	06/01/18		1526
18-00432	06/01/18	A0062 ALFRED SLOAN									
		1 MEDICARE REIMBURS. 3/18 - 5/18	402.00	8-01-23-121-228	B Insurance - Medicare Reimbursement		R	06/01/18	06/01/18		
		2 MEDICARE REIMBURS. 3/18 - 5/18	<u>402.00</u>	8-01-23-121-228	B Insurance - Medicare Reimbursement		R	06/01/18	06/01/18		
			804.00								
18-00433	06/01/18	J0012 JOE STEUBER									
		1 MEDICARE REIMBURS. 3/18 - 5/18	402.00	8-01-23-121-228	B Insurance - Medicare Reimbursement		R	06/01/18	06/01/18		
18-00434	06/01/18	A0100 AARON J SNYDER									
		1 MEDICARE REIMBURS. 3/18 - 5/18	402.00	8-01-23-121-228	B Insurance - Medicare Reimbursement		R	06/01/18	06/01/18		
18-00435	06/01/18	J0900 JCP&L									
		1 ELECTRIC BILL STREET LIGHTING	1,769.36	8-01-31-163-276	B STREET LIGHTING		R	06/01/18	06/01/18		
18-00436	06/01/18	J0900 JCP&L									
		1 ELECTRIC BILL CF	2,642.11	8-01-31-162-276	B ELECTRICITY		R	06/01/18	06/01/18		
18-00437	06/01/18	A0506 AT&T									
		1 AT&T TELEPHONE CHARGES	3,359.68	8-01-31-164-275	B TELEPHONE		R	06/01/18	06/01/18		
18-00438	06/01/18	P0022 SUN LIFE FINANCIAL									
		1 LIFE INS BILL TO 7/1/18	293.22	8-01-23-121-227	B Insurance - Life Insurance		R	06/01/18	06/01/18		

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Borough of Lakehurst
Bill List By P.O. Number

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PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
18-00439	06/01/18	C0060 COMCAST CABLE									
		1 ESC CABLE MODEM	104.04	8-01-31-164-275		B TELEPHONE	R	06/01/18	06/01/18		
		2 POLICE DEPT CABLE MODEM	<u>105.84</u>	8-01-31-164-275		B TELEPHONE	R	06/01/18	06/01/18		
			209.88								
18-00440	06/01/18	C0060 COMCAST CABLE									
		1 PUBLIC WORKS CABLE MODEM	85.89	8-01-31-164-275		B TELEPHONE	R	06/01/18	06/01/18		
18-00441	06/01/18	V0855 VERIZON									
		1 PHONE BILLS	337.63	8-01-31-164-275		B TELEPHONE	R	06/01/18	06/01/18		
		2 PHONE BILLS	<u>87.21</u>	8-01-31-164-275		B TELEPHONE	R	06/01/18	06/01/18		
			424.84								
18-00442	06/01/18	A9111 ADP, LLC									
		1 PAYROLL CHARGES PDEND 5/18/18	363.41	8-01-20-103-299		B Finance - Miscellaneous	R	06/01/18	06/01/18		514567152
18-00443	06/01/18	S0046 SECURALL MONITORING CORP									
		1 ESC ALARM MONITORING	98.85	8-01-26-113-299		B MISCELLANEOUS	R	06/01/18	06/01/18		R245041
18-00444	06/01/18	O0012 ONE CALL CONCEPTS									
		1 ONE CALL MESSAGES 4/18	11.25	8-09-00-101-275		B TELEPHONE	R	06/01/18	06/01/18		8045364
<hr/>											
Total Purchase Orders:	36	Total P.O. Line Items:	50	Total List Amount:	38,056.56	Total Void Amount:	0.00				

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATIONS	7-01	1,625.16	0.00	1,625.16	0.00	0.00	1,625.16
CURRENT FUND APPROPRIATIONS	8-01	18,772.41	0.00	18,772.41	0.00	0.00	18,772.41
WATER & SEWER OPERATING	8-09	<u>1,197.25</u>	<u>0.00</u>	<u>1,197.25</u>	<u>0.00</u>	<u>0.00</u>	<u>1,197.25</u>
Year Total:		19,969.66	0.00	19,969.66	0.00	0.00	19,969.66
GENERAL CAPITAL IMPROVEMENTS	X-04	16,461.74	0.00	16,461.74	0.00	0.00	16,461.74
Total of All Funds:		<u><u>38,056.56</u></u>	<u><u>0.00</u></u>	<u><u>38,056.56</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>38,056.56</u></u>

**RESOLUTION
JUNE 7, 2018**

WHEREAS, the Borough of Lakehurst is in need of the services of lifeguards for the summer season at Lake Horicon, **and**

WHEREAS, Julia Kazdoba has applied for the position of lifeguard.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that Julia Kazdoba be appointed as a lifeguard at a salary of \$11.50 per hour, effective June 22, 2018, pending successful completion of required certification courses.

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of June 7, 2018.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION
JUNE 7, 2018**

WHEREAS, the Borough of Lakehurst is in need of the services of lifeguards for the summer season at Lake Horicon, **and**

WHEREAS, Emily Lynch has applied for the position of lifeguard and has completed all required certification courses.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that Emily Lynch be appointed as a lifeguard at a salary of \$11.50 per hour, effective June 15, 2018.

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of June 7, 2018.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

RESOLUTION
JUNE 7, 2018

WHEREAS, Veterans of Foreign Wars Post 10061, trading as Lakehurst VFW Post 10061 has applied to the Mayor and Council of the Borough of Lakehurst for a renewal of Liquor License Number: 1513-31-008-002, for premises located on Union Avenue, **and**

WHEREAS, all necessary forms and fees were submitted to the office of the Municipal Clerk, **and**

WHEREAS, the Mayor and Council of the Borough of Lakehurst are not aware of any circumstances or provisions of law which should prohibit the renewal of said license.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, that the Liquor License for Veterans of Foreign Wars Post 10061 be renewed for the year 2018-2019.

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of June 7, 2018.

Bernadette Dugan, RMC/CPM
Municipal Clerk

RESOLUTION
JUNE 7, 2018

WHEREAS, Carlo & Sons L.L.C. has applied to the Mayor and Council of the Borough of Lakehurst for a renewal of Liquor License Number: 1513-33-006-007, **and**

WHEREAS, all necessary forms and fees were submitted to the office of the Municipal Clerk, **and**

WHEREAS, the Mayor and Council of the Borough of Lakehurst are not aware of any circumstances or provisions of law which should prohibit the renewal of said license.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, that the Liquor License for Carlo & Sons L.L.C. be renewed for the year 2018-2019.

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of June 7, 2018.

Bernadette Dugan, RMC/CPM
Municipal Clerk

**RESOLUTION
JUNE 7, 2018**

WHEREAS, the Fleet Reserve Association Branch 124, Inc. (Club 124) has applied for Raffles Licenses to conduct one on-premise draw raffle awarding cash as a prize and one on-premise draw raffle awarding merchandise as a prize scheduled for June 23, 2018; **and**,

WHEREAS, the Statement of Findings and Determinations shows no reason why these licenses should not be issued.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Lakehurst, County of Ocean, State of New Jersey that the Raffles License for the Fleet Reserve Association Branch 124, Inc. (Club 124) are hereby approved.

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, hereby certify that the above resolution was approved by the governing body at the meeting of June 7, 2018.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION
JUNE 7, 2018**

WHEREAS, Sergio Sosa has applied for membership in the Lakehurst First Aid Squad (LFAS) **and**

WHEREAS, Section 2-31.5 of the Revised General Ordinances of the Borough requires that the applicant meet certain criteria and that the application be approved by the Governing Body, **and**

WHEREAS, the above applicant meets the criteria specified in Section 2-31.5.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the application of Sergio Sosa as a member of the Lakehurst First Aid Squad is hereby approved, effective immediately.

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of June 7, 2018.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

RESOLUTION
JUNE 7, 2018

WHEREAS, Section 2-20.4a (3) requires current residency in the Borough of Lakehurst for members of the Lakehurst Volunteer Fire Department; **and**

WHEREAS, the members of the Governing Body became aware of non-resident members of the fire department; **and**

WHEREAS, pursuant to Section 2-20.4c, those firefighters who were suspended as a member of the Fire Department as required by that Section requested an exception from the residency requirement for a probationary period, because in their opinion, they each, individually, provided good cause and demonstrated that the benefits of their membership outweigh any detriment of their non-residency for a specific term; **and**

WHEREAS, the members seeking exception acknowledge and recognize that they remain suspended, subject to relief granted by the Governing Body, and that such relief may only be granted for a period of two (2) years;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the suspended firefighters whose names are attached as Exhibit "A" herein, are hereby granted an exemption to serve during a probationary period of one (1) year, that said term to expire on April 20, 2019.

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of June 7, 2018.

Bernadette Dugan, RMC/CPM
Municipal Clerk

EXHIBIT A

**NON-RESIDENT FIRE DEPARTMENT MEMBER GRANTED AN
EXEMPTION**

Edward L. Seaman, Jr.

ORDINANCE

“AN ORDINANCE OF THE BOROUGH OF LAKEHURST AMENDING CHAPTER II OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, ENTITLED "LAKEHURST FIRE DEPARTMENT”

18-06

BE IT ORDAINED by the Mayor and Borough Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

2-20 FIRE DEPARTMENT

2-20.1 Recognition

The Lakehurst Volunteer Fire Company No. 1 (hereby referred to as the Fire Department) is hereby recognized as the Fire Department of the Borough of Lakehurst. Its members and officers are recognized as public officials of the Borough of Lakehurst and as such, are accountable to the Mayor and Council for its operations.

2-20. 2 Duties and Responsibilities of the Fire Department

- a. The Fire Department shall be responsible for all fire suppression activities in the Borough and is under the direction of the Fire Chief.
- b. The Fire Department shall interact with other local agencies and departments (Police Department, Office of Emergency Management, First Aid Squad, etc.) as well as County, State, and Federal agencies in order to provide fire protection.
- c. The Fire Department is organized under the laws of the State of New Jersey as a non-profit corporation existing to serve the public in a public trust. The Fire Department shall be responsible for its own organization as deemed appropriate under the New Jersey Division of Fire Safety, including administration, elections, training, record-keeping, financial reporting, and social functions. It shall also keep and maintain the building, grounds, equipment and other contents in its section of the Emergency Services Complex.
- d. The Fire Department shall elect its own administrative officers to conduct such business as required to fulfill its obligations as a non-profit corporation.
- e. All expenditures of the funds provided by the Lakehurst Borough Council will be made through the Borough's purchase order system
- f. It shall be unlawful for anyone to possess or use alcoholic beverages in, on or around the Fire Department apparatus or in, on or around the building and grounds

known as the Emergency Services Complex without the written approval by the Mayor and Council (the Governing Body). Such approval may be given for hall rentals or for special purposes only for specific dates and hours and with other limitations or restrictions which the Governing Body may deem appropriate.

g. The Fire Department shall assist the Municipal Emergency Management Coordinator in the establishment and updating of written plans to protect the citizens of Lakehurst during a disaster.

h. All fire investigations involving loss of life, serious injury, or significant property damage shall be investigated by the appropriate Fire Official or his designee and the Lakehurst Police Department in compliance with NJAC 5:18A-3.3.

i. All Fire Department operations shall be conducted in a manner consistent with the intent of all provisions of the National Fire Code and standards of the National Fire Protection Association.

2-20.3 Fire Department Line Authority

a. The Fire Department shall elect its own line officers who shall be responsible for all firematic activities in the Borough. These activities include, but are not limited to, suppression, training, education, certification, and apparatus maintenance. All line officers shall be Lakehurst residents.

b. The Fire Chief, Assistant Chief and other line officers shall be elected on the basis of their fitness for duty, including training, certification, education and experience. As public officials of the Borough of Lakehurst, all line officers shall be under the direction of the Mayor and Council and shall be duly sworn. Such direction shall be administrative in nature and is not meant to grant any line authority over Fire Department officers during Fire Department operations.

c. The Fire Chief shall be responsible for all Fire Department apparatus and equipment. The Fire Chief shall make regular reports to the Mayor and Council on the operations of the Department and the status of the equipment and apparatus.

d. The Fire Chief shall be responsible for all training, certification, education and the record-keeping of such documents for all members.

e. The Fire Chief may establish rules and regulations as necessary in order to provide for efficient departmental operations.

f. A copy of the Rules and Regulations, as well as a copy of the Fire Department's Constitution and By-Laws shall be on file with the Municipal Clerk and updated as necessary. Additionally, each year a recall roster and membership roster shall be provided to the Clerk. Any changes to the roster during the year are to be promptly reported.

2-20.4 Membership Requirements

a. Anyone desiring to join the Fire Department shall meet the following conditions:

1. Submission of completed application as required by the Fire Department. Every application shall contain a waiver authorizing the Police Department to conduct a criminal background check from government and private agencies. Following a successful background check, the application must be approved by the Governing Body.
2. All applicants shall be a minimum of eighteen (18) years of age.
3. All applicants shall be a resident of the Borough of Lakehurst. Any applicant not a resident may request a residency waiver by the Governing Body, with justification as to why such a waiver should be granted.
4. Filing of any other required applications and forms with the Fire Department President.
5. Ability to read and write the English language.
6. Physical capability of performing firefighter activities.
7. Possession of a valid New Jersey driver's license if assigned as a Driver-Operator.
8. Have no criminal misdemeanor convictions for the past three (3) years or: if having been convicted and then incarcerated, have no criminal convictions for the past five (5) years from the date of completion of the sentence. For any felony convictions the term is ten (10) years. For any convictions of a sexual nature or registration under Meghan's Law, no application will be considered.
9. Other qualifications as may be required by the Lakehurst Fire Department.

a. Any Fire Department member who no longer complies with qualifications and/or requirements as stated in the provisions of this ordinance shall be suspended immediately as a member of the Fire Department. Unless an exception is granted by the Governing Body, for extenuating circumstances, such suspension shall be considered absolute. An exception may be granted, depending on circumstances, only for good cause and a demonstration that the benefits to the Fire Department and the Borough of Lakehurst outweigh the detriment. Upon proof the deficiency has been rectified, the individual may be reinstated by the Governing Body. Any suspension lasting one (1)

year will result in termination from the Fire Department. Said individual may then re-apply as a new member if qualifications for new membership are met.

b. The Fire Department may establish its own rules and regulations for membership, provided such rules do not conflict with the Borough Employee Handbook regarding discriminations, code of conduct, etc.

Severability

All ordinances or parts of ordinances that are in conflict herewith are hereby repealed to the extent of such conflict or inconsistency. If any part of this ordinance shall be held to be invalid, such part shall be deemed to be severable and the invalidity thereof shall not affect the remaining parts of this ordinance.

Effective date

This ordinance shall take effective immediately upon final passage and publication as required by law.

Harry Robbins, Mayor

NOTICE IS HEREBY GIVEN that the foregoing ordinance was introduced and passed on first reading at the regular meeting of the governing body of the Borough of Lakehurst, County of Ocean, and State of New Jersey, held on the seventh day of June 2018 and that said ordinance will be considered for final passage at the meeting of said governing body to be held at the Community Center, Center Street, Lakehurst, New Jersey on the twenty-first day of June 2018 at 7:30 p.m. or as soon thereafter as said matter may be reached, at which time and place any person desiring to be heard shall be given opportunity to be heard.

Bernadette Dugan, RMC/CPM
Municipal Clerk

ORDINANCE

“AN ORDINANCE OF THE BOROUGH OF LAKEHURST AMENDING CHAPTER II OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, ENTITLED "LAKEHURST FIRST AID SQUAD”

18-07

BE IT ORDAINED by the Mayor and Borough Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

2-31.1 LAKEHURST FIRST AID

2-3.1 Recognition. The Lakehurst First Aid Squad, Inc. (the First Aid Squad) is hereby recognized as the First Aid Squad for the Borough of Lakehurst (the Borough), and its members and officers as public officials of the Borough of Lakehurst and as such, are accountable to the Mayor and Council for all operations.

2-31.2 Duties and Responsibilities of the First Aid Squad

- a. The First Aid Squad shall be responsible for all emergency medical services (EMS) in the Borough and is under the direction of the First Aid Captain.
- b. The First Aid Squad shall interact with other local agencies and departments (Police Department, Office of Emergency Management, Fire Department, etc.) as well as County, State, and Federal agencies in order to provide emergency medical services (EMS).
- c. The First Aid Squad is organized under the laws of the State of New Jersey as a non-profit corporation existing to serve the public in a public trust. The First Aid Squad shall be responsible for its own organization as deemed appropriate under the New Jersey Department of Health, including administration, elections, training, record-keeping, financial reporting, and social functions.
- d. The First Aid Squad shall elect its own administrative officers to conduct such business as required to fulfill its obligations as a non-profit corporation.
- e. The First Aid Squad shall provide an annual accounting of all financial expenditures, performed by an independent Certified Public Accountant, relating to the Borough's annual donation. Said report shall be provided to the Municipal Clerk no later than August 1 of the following year. Failure to provide this accounting may result in loss of funding.
- f. It shall be unlawful for anyone to possess or use alcoholic beverages in, on or around the First Aid Squad apparatus or in, on or around the building and grounds known

as the Emergency Services Complex without the written approval by the Mayor and Council (the Governing Body). Such approval may be given for hall rentals or for special purposes only for specific dates and hours and with other limitations or restrictions which the Governing Body may deem appropriate.

g. The First Aid Squad shall assist the Municipal Emergency Management Coordinator in the establishment and updating of written plans to protect the citizens of Lakehurst during a disaster.

h. All First Aid Squad operations shall be conducted in a manner consistent with the intent of all provisions of the Emergency Medical Technician standards of the State of New Jersey.

2-31.3 First Aid Squad Line Authority

a. The First Aid Squad shall elect its own line officers who shall be responsible for all EMS activities in the Borough. These activities include, but are not limited to, first aid calls and responses, training, education, certification and apparatus maintenance. All line officers shall be Lakehurst residents.

b. The First Aid Captain and other line officers shall be elected on the basis of their fitness for duty, including training, certification, education and experience. As public officials of the Borough of Lakehurst, all line officers shall be under the direction of the Mayor and Council and shall be duly sworn. Such direction shall be administrative in nature and is not meant to grant any line authority over First Aid Squad officers during First Aid Squad operations.

c. The Captain shall be responsible for all Squad apparatus and equipment.

d. The Captain shall be responsible for all training, certification, education and the record-keeping of such documents for all members.

e. The Captain may establish rules and regulations as necessary in order to provide for efficient departmental operations.

f. A copy of the Rules and Regulations, as well as a copy of the First Aid Squad's Constitution and By-Laws shall be on file with the Municipal Clerk and updated as necessary. Additionally, each year a recall roster and membership roster shall be provided to the Clerk. Any changes to the roster during the year are to be promptly reported.

2-31.5 Membership in the Lakehurst First Aid Squad, Inc.

Membership in the First Aid Squad shall consist of the following:

1. Submission of completed application as required by the First Aid Squad. Every application shall contain a waiver authorizing the Police Department to conduct a criminal background check from government and private agencies. Following a successful background check, the application must be approved by the Governing Body.

2. All applicants shall be a minimum of eighteen (18) years of age, unless Cadet status of at least sixteen (16) years of age.

3. All applicants shall be a resident of the Borough of Lakehurst. Any applicant not a resident may request a residency waiver by the Governing Body, with justification as to why such a waiver should be granted.

4. Filing of any other required applications and forms with the Captain.

5. Ability to read and write the English language.

6. Physical capability of performing EMS activities.

7. Possession of a valid New Jersey driver's license if assigned as a Driver-Operator.

8. Have no criminal misdemeanor convictions for the past three (3) years or: if having been convicted and then incarcerated, have no criminal convictions for the past five (5) years from the date of completion of the sentence. For any felony convictions the term is ten (10) years. For any convictions of a sexual nature or registration under Meghan's Law, no application will be considered.

9. Other qualifications as may be required by the First Aid Squad.

a. Any First Aid Squad member who no longer complies with qualifications and/or requirements as stated in the provisions of this ordinance shall be suspended immediately as a member of the First Aid Squad. Unless an exception is granted by the Governing Body, for extenuating circumstances, such suspension shall be considered absolute. An exception may be granted, depending on circumstances, only for good cause and a demonstration that the benefits to the First Aid Squad and the Borough of Lakehurst outweigh the detriment. Upon proof the deficiency has been rectified, the individual may be reinstated by the Governing Body. Any suspension lasting one (1) year will result in termination from the First Aid Squad. Said individual may then re-apply as a new member if qualifications for new membership are met.

b. The First Aid Squad may establish its own rules and regulations for membership, provided such rules do not conflict with the Borough Employee Handbook regarding discriminations, code of conduct, etc.

Severability

All ordinances or parts of ordinances that are in conflict herewith are hereby repealed to the extent of such conflict or inconsistency. If any part of this ordinance shall be held to be invalid, such part shall be deemed to be severable and the invalidity thereof shall not affect the remaining parts of this ordinance.

Effective date

This ordinance shall take effective immediately upon final passage and publication as required by law.

Harry Robbins, Mayor

NOTICE IS HEREBY GIVEN that the foregoing ordinance was introduced and passed on first reading at the regular meeting of the governing body of the Borough of Lakehurst, County of Ocean, and State of New Jersey, held on the seventh day of June 2018 and that said ordinance will be considered for final passage at the meeting of said governing body to be held at the Community Center, Center Street, Lakehurst, New Jersey on the twenty-first day of June 2018 at 7:30 p.m. or as soon thereafter as said matter may be reached, at which time and place any person desiring to be heard shall be given opportunity to be heard.

Bernadette Dugan, RMC/CPM
Municipal Clerk

“AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF LAKEHURST, CHAPTER XXV, OF THE OF THE BOROUGH OF LAKEHURST, ENTITLED LAND DEVELOPMENT”

ORDINANCE #2018-09

BE IT ORDAINED by the Borough Council of the Borough of Lakehurst, County of Ocean and State of New Jersey, as follows:

I. Purpose: The purpose of this Ordinance is to amend Chapter XXV, Land Development, of the Revised General Ordinances of the Borough of Lakehurst in response to amendments to the Pinelands Comprehensive Management Plan effective January 3, 2012, September 2, 2014, and March 5, 2018.

II. Chapter XXV, Zoning, Article II, Definitions, §25.3.3, Pinelands Comprehensive Management Plan, is hereby amended by adding the following terms to those listed that are utilized in Chapter XXV and defined in the Comprehensive Management Plan:

Immediate Family; and
Solar Energy Facility.

III. Chapter XXV, Land Use Administration, §25-4.7, Pinelands Review Procedures, is hereby amended by revising subsection a.2 as follows:

2. Except as proved in paragraph 3. below, the following shall not be subject to the procedures set forth in this section:

(a)-(f) (No change.)

(g) The construction of any addition or accessory structure for any non-residential use or any multi-family residential structure provided that:

[1] If the addition or structure will be located on or below an existing impervious surface, either the existing use is served by public sewers or the addition or structure will generate no wastewater flows, and said addition or structure will cover an area of no more than 4,999 square feet; and

[2] If the addition or structure will not be located on or below an impervious surface, said addition or structure will generate no wastewater flows and will cover an area of no more than 1,000 square feet.

(h)-(j) (No change.)

(k) The repaving of existing paved roads and other paved surfaces, provided no increase in the paved width or area of said roads and surfaces will occur.

(l) The clearing of land solely for agricultural or horticultural purposes.

(m)-(r) (No change.)

(s) The installation of an accessory solar energy facility on any existing structure or impervious surface.

(t) The installation of a local communications facilities antenna on an existing communications or other suitable structure, provided such antenna is not inconsistent with any comprehensive plan for local communications facilities approved by the Pinelands Commission pursuant to N.J.A.C. 7:50-5.4(c)6.

(u) The establishment of a home occupation within an existing dwelling unit or structure accessory thereto, provided that no additional development is proposed.

(v) The change of one nonresidential use to another nonresidential use, provided that the existing and proposed uses are or will be served by public sewers and no additional development is proposed.

IV. Chapter XXV, Land Use Administration, §25-4.7, Pinelands Review Procedures, is hereby amended by replacing subsection 4.7d, Notices to the Pinelands Commission, in its entirety and replacing it with the following:

d. Notices to the Pinelands Commission.

1. Application submission and modifications. Written notification shall be given by the Borough, by email or regular mail, to the Pinelands Commission within seven days after a determination is made by the Borough that an application for development in the Pinelands Area is complete or if a determination is made by the Borough approval agency that the application has been modified. Said notice shall contain:
 - (a) The name and address of the applicant;
 - (b) The legal description and street address, if any, of the parcel that the applicant proposes to develop;
 - (c) A brief description of the proposed development, including uses and intensity of uses proposed;
 - (d) The application number of the Certificate of Filing issued by the Pinelands Commission and the date on which it was issued;
 - (e) The date on which the application, or any change thereto, was filed and any application number or other identifying number assigned to the application by the approval agency;
 - (f) The approval agency with which the application or change thereto was filed;
 - (g) The content of any change made to the application since it was filed with the Commission, including a copy of any revised plans or reports; and
 - (h) The nature of the municipal approval or approvals being sought.

2. Meetings and hearings. Where a meeting, hearing or other formal proceeding on an application for development approval in the Pinelands Area is required, the applicant shall provide notice to the Pinelands Commission by email, regular mail or delivery of the same to the principal office of the Commission at least five days prior to such meeting, hearing or other formal proceeding. Such notice shall contain at least the following information:
 - (a) The name and address of the applicant;
 - (b) The application number of the Certificate of Filing issued by the Pinelands Commission and the date on which it was issued;

- (c) The date, time and location of the meeting, hearing or other formal proceeding;
 - (d) The name of the approval agency or representative thereof that will be conducting the meeting, hearing or other formal proceeding;
 - (e) Any written reports or comments received by the approval agency on the application for development that have not been previously submitted to the Commission; and
 - (f) The purpose for which the meeting, hearing or other formal proceeding is to be held.
3. Notice of approvals and denials. The Pinelands Commission shall be notified of all approvals and denials of development in the Pinelands Area, whether the approval occurs by action or inaction of any approval agency or an appeal of any agency's decision. The applicant shall, within five days of the approval or denial, give notice by email or regular mail to the Pinelands Commission. Such notice shall contain the following information:
- (a) The name and address of the applicant;
 - (b) The legal description and street address, if any, of the parcel that the applicant proposes to develop;
 - (c) The application number of the Certificate of Filing issued by the Pinelands Commission and the date on which it was issued;
 - (d) The date on which the approval or denial was issued by the approval agency;
 - (e) Any written reports or comments received by the approval agency on the application for development that have not been previously submitted to the Commission;
 - (f) Any revisions to the application not previously submitted to the Commission; and

- (g) A copy of the resolution, permit or other documentation of the approval or denial. If the application was approved, a copy of any preliminary or final plan, plot or similar document that was approved shall also be submitted.

SECTION 3. This Ordinance shall take effect immediately upon final passage and publication in accordance with law.

SECTION 4: This ordinance shall take effect after second reading and publication as required by law.

Hon. Harry Robbins
Mayor

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing ordinance was introduced and passed on first reading at the regular meeting of the governing body of the Borough of Lakehurst, County of Ocean, and State of New Jersey, held on the 7th day of June 2018 and that said ordinance will be considered for final passage at the meeting of said governing body to be held at the Community Center, Center Street, Lakehurst, New Jersey on the 19th day of July, 2018 at 7:30 p.m. or as soon thereafter as said matter may be reached, at which time and place any person desiring to be heard shall be given an opportunity to be so heard.

Bernadette Dugan, RMC/CPM
Municipal Clerk

**“AN ORDINANCE AUTHORIZING A SPECIAL
EMERGENCY APPROPRIATION OF \$12,500
FOR THE PREPARATION OF A MASTER
PLAN, AND AMENDMENTS RELATING
THERETO.”**

ORDINANCE NO. 2018-08

WHEREAS, N.J.S.A. 40A:4-53(d) provides for a municipality to adopt by Ordinance special emergency appropriations for the engagement of special consultants for the preparation, re-examination and updates of master plans when required to conform to the planning laws of the State of New Jersey; **and**

WHEREAS, the Borough Council of the Borough of Lakehurst has determined and does hereby authorize a special emergency appropriation in an amount not to exceed \$12,500 to fund the preparation of an update to the Borough’s Master Plan; **and**

WHEREAS, to finance the appropriation authorized by this ordinance, special emergency notes of the Borough shall be authorized by a resolution of the Borough Council to be adopted in accordance with the provisions of N.J.S.A. 40A:4-55.

NOW, THEREFORE, BE IT ORDAINED, by the Borough Council of the Borough of Lakehurst as follows:

SECTION 1.

a. In accordance with N.J.S.A. 40A:4-53(d), a special emergency appropriation is hereby authorized for the purpose of carrying out the re-examination and revision of the Borough of Lakehurst Master Plan as mandated by N.J.S.A. 40A:55D-89 and shall be deemed a special emergency appropriation in the amount of \$12,500.

b. The authorization to finance the appropriation shall be provided for in succeeding annual budgets by the inclusion of at least one-fifth (1/5) the amount authorized by this ordinance and as provided in N.J.S.A. 40A:55.

SECTION 2. That two (2) certified copies of this ordinance be filed with the Director of the Division of Local Government Services.

SECTION 3. This Ordinance shall take effect immediately upon final passage and publication in accordance with law.

SECTION 4: This ordinance shall take effect after second reading and publication as required by law.

Hon. Harry Robbins

Mayor

NOTICE

NOTICE IS HEREBY GIVEN that an ordinance #2018-08 entitled: “AN ORDINANCE AUTHORIZING A SPECIAL EMERGENCY APPROPRIATION OF \$12,500 FOR THE PREPARATION OF A MASTER PLAN, AND AMENDMENTS RELATING THERETO” was finally adopted after a public hearing and Council approval at a meeting of the governing body held on the seventh day of June, 2018.

Bernadette Dugan, RMC/CPM

Municipal Clerk